"The end and aim of all education is the development of character." - Swami Vivekananda



कामये दुःखतप्नानां प्राणिनामार्तिनाशनम्॥

APPROVAL PROCESS HANDBOOK, 2024-25 OF PHARMACY COUNCIL OF INDIA

This handbook is comprehensive in nature illustrating the entire process of introducing Different Programs of Pharmacy (D.Pharm, B.Pharm, B.Pharm (Practice), M.Pharm, Pharm.D & Pharm.D (PB)), continuation of approval of existing Institutions and other services of Pharmacy Council of India.

This Approval Process Handbook is a Legal Document



न त्वहं कामये राज्यं न स्वर्गं नापुनर्भवम्। कामये दुःखतप्नानां प्राणिनामार्तिनाशनम्॥ - Pandit Madan Mohan Malviya

As per provisions conferred by section 18(2)(d); 18(2)(e); 18(2)(f) & 18(2)(h) of the Pharmacy Act,1948 (8 of 1948).

2. This Approval Process Handbook is for all Pharmacy Educational Institutions, Polytechnic Institutions, University Departments and Institutions Deemed to be Universities imparting Pharmacy Programs/Courses in consonance with various Education Regulations of Pharmacy Council of India, New Delhi.

3. This Handbook contains guidelines for introduction of new courses; continuation of approval; raise in admission in the Pharmacy Institutes and also the guidelines for services (change in name of Institutions; Change of address; Change of Examining Authority; Change of Hospital; Change of courses; Closure of Institutions).

4. This Handbook also contains guidelines for appeal against the decision of Pharmacy Council of India.

All the wealth of the world cannot help one little Indian village if the people are not taught to help themselves. Our work should be mainly educational, both moral and intellectual.

- Swami Vivekananda



"Education is the manifestation of the perfection already in man." - Swami Vivekananda



FROM THE DESK OF PRESIDENT

Dear Friends of the Fraternity,

Pharmacy Council of India is constantly working to strengthen Pharmacy Education by formulating various Education Regulations in due process of law & implementing the same across the country from time to time. This is for the first time that Pharmacy Council of India has come up with the Approval Process Handbook (APH) which is framed within the legal jurisdiction considering all policies, norms and regulations of the Council in force. This handbook will act as a tool to understand and evaluate the Institutes imparting Pharmacy Education and will help to facilitate the approval process

The Pharmacy Institutions need to inculcate knowledge, Skill and opportunities among the students to bring about new ideas & innovations. That is how, the Pharmacy Institutions suppose to play significant role in the growth and development of the Nation.

This handbook is designed with relevant information & pictorial representations to ease the process of according approval to the new Pharmacy Institutions and also to guide the existing Institutions. This book may also enhance the understanding of the stakeholders in various issues like increase in intake capacity, introduction of

new courses and others.

Presently, Pharmacy Council of India is working on formulating new Pharmacy curriculum to meet with the contemporary health challenges. With such syllabi, the student Pharmacists would be able to create a healthier tomorrow with an advanced Pharmacy Profession in the country. Hence, in coming days there may be little change in the infrastructure requirements in consonance with the changed syllabi. We hope that all the stakeholders will accept our proposal for Profession and the Country as well.

Last but not least, I like to thank and appreciate those whose tireless efforts have brought this handbook for the first time ever in a most implementable way.

"कामये दुःखः तप्तानाम प्राणिनाम आर्तिनाशनम"

(I yearn for the relinquishment of grief, of all beings afflicted with pain)

Dr. Montukumar M. Patel

President, PCI

PCI APPROVAL PROCESS HANDBOOK, 2024-25



DEFINITIONS

- 1. "Approval Process Handbook (APH)" is a handbook published by PCI, prescribing norms and procedures for processing applications submitted for grant of approvals from time to time
- 2. "Act" means the Pharmacy Act, 1948 (8 of 1948).
- 3. "Central Council" means Central Council of India established under section 3 of the Pharmacy Act, 1948.
- 4. *"Council"* means Pharmacy Council of India (PCI) established under Section 4 of The Pharmacy Act, 1948.
- 5. *President*" means the President of PCI as described under section 5(1) of the Pharmacy Act.
- 6. *"Executive Committee"* means the Committee constituted by the Council under Section 9 of the Pharmacy Act, 1948.
- 7. "PCI Website" means the website hosted by the Council at URL www.pci.nic.in
- 8. "PCI Portal" means the web portal hosted by the Council as DIGI-PHARMed.
- 9. "*Applicant*" is the one who makes application to the Council seeking any kind of approval under the Regulations of the Council in force.
- 10. "Affidavit" is a written sworn statement of fact voluntarily made by a deponent under an oath or affirmation administered by a person authorized to do so by Law. Such statement is witnessed as to the authenticity of the deponent's signature by a taker of oaths, such as: a Notary Public or Commissioner of Oaths.
- 11. "Pharmacy Institution" means an Institution set up by the Government or Trust/ Society for conducting Program(s)/Course(s) in the field of Pharmacy Education, Training and Research notified by concerned Education Regulations under the Pharmacy Act, 1948 and approved by Pharmacy Council of India.
- 12. "Approved Institution" means an Institution offering Pharmacy Programs approved by the Council.
- 13. "Approved Intake" means the maximum number of students that can be admitted in a Program (excluding the Supernumerary Seats) as approved by the Council and the Examining Authority.



- 14. *"Restoration of Intake"* means restoring back to the "Approved Intake" of the Institution that was existing prior to any penal action.
- 15. *"Total Approved Intake"* includes Intake approved in all the Program(s)/ Course(s) of a Pharmacy Institution.
- 16. "Supernumerary seats" means Intake over and above the "Approved Intake" as notified by the Council from time to time.
- 17. *"Autonomous Institution"* means an Institution to which autonomy is granted by a competent authority and is designated to be so by the Statutes of affiliating University/ Board.
- 18. *"Commission"* means the University Grants Commission established under Section 4 of the UGC Act, 1956.
- 19. "Competent Authority for Admission" means any person(s) with legally delegated authority, capacity, or power to do admission in Pharmacy Institutions in the State Government/ UT concerned.
- 20. "Compliance Report" means the report submitted by the Pharmacy Institution complying with the requirements as specified in the Approval Process Handbook for the deficiencies observed by the Inspectors/mentioned in the notice of deficiency.
- 21. "CoA" means 'Continuation of Approval' granted by PCI for the conduct of Pharmacy Program(s)/Course(s) to an Institution for that Academic Year.
- 22. "Inspection" means the team of Inspectors appointed by PCI to verify the availability of Infrastructural facilities of a Pharmacy Institutionoffline/ online mode.
- 23. "Faculty member" means an individual qualified for appointment as teacher as per PCI Regulation, working on Full Time basis in a Pharmacy Institution/University.
- 24. "Full Time Teacher" means a teacher employed for at least 90 percent of the normal or statutory number of hours of work for a full time over a complete academic year is classified as a full time teacher.
- 25. "Government Institution" means Pharmacy Institution established and/or fully maintained by a Government.
- 26. "Head of the Institution" means the Vice-Chancellor in case of a University or the Director/Principal/HOD as the case may be of Pharmacy Institution or Institutions conducting various Programs.



- 27. "Lateral Entry" means admission of students into the second year of Bachelor Degree of Pharmacy Program.
- 28. "Program" means a range of learning experiences offered to students in a formal manner over a period of two to six years leading to diplomas/degrees. Examples: D.Pharm; B.Pharm; B.Pharm (Practice); M.Pharm; Pharm.D; Pharm.D (PB).
- 29. "Course" means a unit of 2 to 6 credits in any Pharmacy program.
- 30. "*NBA*" means the National Board of Accreditation, an autonomous body initially set up by AICTE, registered under Societies Registration Act, 1860.
- 31. "Private University" means a University duly established through a State/Central Act by a sponsoringbody viz., a Society registered under the Societies Registration Act 1860, or any other corresponding Law for the time being in force in a State or a Public Trust or a Company registered under Section 8 of the Companies Act, 2013.
- 32. "*Private Institution*" means an Institution started by a Trust/Society anddoes not receive grant/fund from Central/ State Government/UT for meeting its recurring expenditure.
- 33. "Society" means a Society registered under Societies Registration Act, 1860.
- 34. *"Trust"* means a Trust registered under the Indian Trust Act, 1882 as amended from time to time or any other relevant Acts.
- 35. "Personal Hearing Committee (PHC)" means a Committee of Experts constituted by the council to addressvariousgrievances.
- 36. "*Appeal*" means a formal request made to the Council for relinquishment of the applicant's grievances.
- 37. "University Department" means a Department established and maintained by the University.
- 38. "University" means a University defined under the UGC Act, 1956.
- 39. Any other word and expression used herein and not defined but defined in the Pharmacy Act, 1948 (8 of 194), shall have the same meaning as assigned to them in thesaid Act.



1. INTRODUCTION

- a) It is mandatory for all Institution to obtain prior permission of the Council for opening Pharmacy Institute and to start any program such as D.Pharm, B.Pharm, B.Pharm (Practice), M.Pharm, Pharm. D and Pharm.D (PB).
- **b)** Under no circumstances students shall be admitted without prior approval of the Council.
- c) Every Institution shall submit application i.e Standard Inspection Format (SIF) through the PCI web portal, DIGI-PHARMed for grant of approval of the Council.
- **d)** The applications received shall be processed as per the norms and procedures specified in the PCI Approval Process Handbook.
- e) The Institution shall also have to adhere to the existing Central, State and Local Laws and norms of other Regulatory Body, whichever &wherever applicable.
- f) Every year, the dates for opening of PCI Portal for application to establish New Institution and continuation of Approval for the Existing Institutions will be announced by the Council at an appropriate time. Institutions are advised to visit Council's website regularly to check for updates.
- **g)** Institutes shall submit applications i.e SIF through the PCI portal within the stipulated time as provided by the Council.
- **h)** To process any request from the Institutions regarding approval, online application is mandatory. Applications submitted offline / hard copy will not be entertained at any circumstances.
- i) The submission of an application on the PCI Web-Portal and payment of Pharmacy Education Regulatory Charges (PERC) shall not be later than the last date as notified.
- 2. The PCI portal will remainopen w.e.f14thDecember 2023 to 31stDecember 2023 for New Institutions and for Existing Institutions applying for
 - i) Continuation of approval of existing institution.
 - ii) Introduction of new programme/course in the existing Institution.
 - iii) Establishment of New Institution.
 - iv) Raise in admission in the existing Institution.
 - v) Services –It may be noted that the service portal will remain open throughout the year for the following services:
 - 1) Change in the name of Institutions
 - 2) Change of address / location of Institution
 - 3) Change of Examining Authority



- 4) Change of Hospital
- 5) Closure of course
- 6) Closure of institution
- 7) Change in the name of Trust /Society
- 8) Change in the Contact Details/Username.
- 9) Institution Merger.
- 3. IMPORTANT REGULATIONS: The institution will have to apply through the PCI portal as per following statutory guidelines as availableon Council's website <u>www.pcionline.co.in</u>under the tab '*Procedure/ Forms*'
 - a) Scheme for approval of D.Pharm course u/s 12 of the Pharmacy Act, 1948 and the Education Regulations, 2020 for Diploma course in Pharmacy.
 - b) Scheme framed under regulation 9 of the Bachelor of Pharmacy (B.Pharm) Course Regulations, 2014.
 - c) Scheme framed under regulation 4.1 b) of the Master of Pharmacy (M.Pharm) Course Regulations, 2014.
 - d) Scheme framed under regulation 9 of the Pharm.D Regulations, 2008 for Pharm.D course and Pharm.D. (Post Baccalaureate) course.
 - e) Scheme framed under regulation 6 (b) of the Bachelor of Pharmacy (Practice) Regulations, 2014
- 4. All Existing institutions and New Institutions are requested to read and refer the PCI Circular Ref. No.14-56/2022-PCI (Approval Process for 2024-25 a.s./5528, Dated 14/12/2023&Ref. No.14-56/2022-PCI (Approval Process for 2024-25 a.s.)/ 5538Dated 14/12/2023 for the information on the Approval process. (Annexure-A & B). Lists of other documents required for Existing and New Institutions are given in Annexure -C.

5. CONTINUATION OF APPROVAL FOR EXISTING INSTITUTIONS:

The existing Institution shall apply for Continuation of Approval by using their existing login *User ID* and *Password*as per steps given below:



- 1) Go towww.pcionline.co.in
- Click on 'DIGI-PHARMed' portal link and login with the User ID and Password
- Go to Application Form i.e. the Standard Inspection Format (SIF) and fill all required data.
- After uploading all relevant data, a comprehensive report will be generated.
- 5) Thereafter a QR Code will appear at the bottom of the report.
- 6) Scan the QR Code through PCI Digital Sign App and place your signature.
- 7) After submission of signature, the payment (PERC) link will be activated.
- 8) Pay the system generated PERC and download the payment receipt.
- 9) Keep this receipt for future reference.
- 6. ESHTABLISHMENT OF NEW PHARMACY INSTITUTIONS THAT IS INSTITUTIONS WHICH ARE APPLYING FIRST TIME: The institution should apply on the PCI portal – 'DIGI PHARMed'. Before processing the application, Institutions are instructed to read all the statutory documents course wise available on the PCI website: www.pci online.co.in under the tab 'Procedure/ Forms. The followings are the step-by-step procedures:
 - 1) Go towww.pcionline.co.in
 - 2) Click on 'DIGI-PHARMed' portal link.
 - 3) Go to 'Institute Registration' Link, fill up all data,
 - 4) Login with the user id and password generated by the Institute.
 - 5) Complete payment of Rs. 10,000/- as Registration fee.
 - 6) After payment, the Institute Master page shall be enabled.
 - 7) Go to Application Form i.e. the Standard Inspection Format (SIF)
 - 8) After uploading all relevant data, a comprehensive report will be generated.
 - 9) Thereafter a QR Code will appear at the bottom of the report.
 - 10) Scan the QR Code through PCI Digital Sign App and place your signature.
 - 11) After due signature, the payment (PERC) link will be activated.
 - 12) Pay the system generated PERC and download the payment receipt.
 - 13) Keep this receipt for future reference.

7. <u>INTRODUCTION OF NEW PHARMACY PROGRAM(S)/COURSE(S) BY</u> EXISTING INSTITUTIONS:

During approval process for the academic year 2024-2025 for <u>introduction of</u> <u>new pharmacy course(s) by existing institutions</u>, the institution will have to



apply on the portal along with requisite Pharmacy Education Regulatory Charges (non-refundable) along with GST and submit the below mentioned documents at the time of application for consideration of the application –

- i) For B.Pharm course
- a) Consent of affiliation of Examining Authority
- b) NOC of the State Government

In case, the State Government has done away with the issuance of NOC of the State Government for starting of pharmacy course, in that case institution shall upload the said communication from the State Government as documentary evidence.

ii) For D.Pharm / Pharm.D & Pharm.D (Post Baccalaureate) / new M.Pharm course and introduction of new M.Pharm specialization / B.Pharm (Practice) course

- a) Consent of affiliation of the Examining Authority
- b) MOU with 300 bedded hospital (applicable for Pharm.D course) in the prescribed format, a copy of which is enclosed in the PCI circular mentioned above.

Please note that -

- i) the above documents should be in English duly signed by the principal and legible.
- ii) in case the above documents are not submitted, the proposal for introduction of new course will not be processed by the Council and will be summarily rejected

The followings are the step-by-step procedures:

- 1) Go towww.pcionline.co.in
- Click on 'DIGI-PHARMed' portal link and login with the User ID and Password
- Go to Application Form i.e. the Standard Inspection Format (SIF) and fill all required data.
- After uploading all relevant data, a comprehensive report will be generated.
- 5) Thereafter a QR Code will appear at the bottom of the report.
- 6) Scan the QR Code through PCI Digital Sign App and place your signature.
- 7) After submission of signature, the payment (PERC) link will be activated.
- 8) Pay the system generated PERC and download the payment receipt.
- 9) Keep this receipt for future reference.

6. RAISE IN ADMISSION IN THE EXISTING INSTITUTIONS.

i) Please note that number of admissions are restricted as per following details -

<u>Course</u>	No. of admissions permitted
D.Pharm	- 60
B.Pharm	-60 / 100
M.Pharm	-15 per specialization
Pharm.D	- 30
Pharm.D (PB)	-10
B.Pharm (Practice)	-40

For consideration of raise in admissions wherever applicable, the institution shall apply for the same as per the provisions of the Regulations for consideration of the council, however the admissions for the raise which is being sought shall be done only after the approval of the PCI and the examining authority.

iii) It will be the responsibility of the institution to submit the consent of Examining Authority for raise in admission which is pre-requisite document otherwise same will not be entertained by the Council.

The followings are the step-by-step procedures:

- 1) Go to www.pcionline.co.in
- Click on 'DIGI-PHARMed' portal link and login with the User ID and Password
- 3) Go to Application Form i.e. the Standard Inspection Format (SIF) and click on the "Application Form" tab for raise in admission in a particular course.
- 4) Fill all the required data.
- 5) After uploading all relevant data, a comprehensive report will be generated.
- 6) Thereafter a QR Code will appear at the bottom of the report.
- 7) Scan the QR Code through PCI Digital Sign App and place your signature.
- 8) After submission of signature, the payment (PERC) link will be activated.
- 9) Pay the system generated PERC and downloads the payment receipt.
- 10) Keep this receipt for future reference.

7. For Services

Similarly, the institutions applying for Services shall also mandatorily submit the statutory documents as prescribed in Annexure-F failing which application for services will be summarily rejected. Service charges are non-refundable.



Services will be open throughout the year. The followings are classified as services:

- 1) Change in the name of Institutions
- 2) Change of address / location of Institution
- 3) Change of Examining Authority
- 4) Change of Hospital
- 5) Closure of course
- 6) Closure of institution
- 7) Change in the name of Trust /Society
- 8) Change in the Contact Details/Username.
- 9) Institution Merger.

All the required documents for services are available in Annexure A. The followings are the step-by-step procedures:

- 1) Go to www.pcionline.co.in
- 2) Click on 'DIGI-PHARMed' portal link and login with the User ID and Password
- 3) Go to the services in the Institute master page
- 4) Select the services required by your Institute.
- 5) Pay the system generated PERC and download the payment receipt
- 6) After approval by PCI, the applied service(s) will be effective in the Institute portal.

8. Pharmacy Education Regulatory Charges

For the payment of the Pharmacy Education Regulatory Charges multiple payment gateways are available and include payments through BillDesk, (NEFT/RTGS) (non-refundable).

The new institution which are applying for the first time need to pay registration fee of Rs 10000/- along with applicable PERC.

9. GST

Applicable GST on Pharmacy Education Regulatory Charges has to be paid. (non-refundable).

10. QR Code:

Institutions shall have to upload photo and other required documents, QR code shall be automatically generated; printed and to be pasted on the room/ Instruments for further verification whenever necessary.

11. PROCEDURE FOR FACULTY REGISTRATION:

It is compulsory for all faculty members to obtain fresh registration through the PCI portal. Faculties already registered in previous years shall also need to do fresh registration.



Follow the following procedures:

- I. Go to PCI website at URL<u>www.pcionline.co.in</u> and go to 'DIGI-PHARMed'
- II. Click on Pharmacist registration menu and fill all professional details.
- III. Auto generated user name and password shall be shared through registered email and mobile number of the person concern.
- IV. Login in to the 'DIGI-PHARMed' and complete the process as given in the screen shots below.
- V. It is advice to all Institute and Faculties to complete registration of faculties at the time of starting SIF application process.
- 12. The screen shots of all steps in the process are as follows: https://pcionline.co.in/



https://digipharm.pcionline.co.in/#/digipharmed





PCI Home | Contact Us | Security | Terms of Service | Privacy Policy

INSTITUTION REGISTRATION FORM (FOR NEW INSTITUTION ONLY APPLYING FIRST TIME)

User Name :	Institution Full Name :
Please use official email address	
Password :	Confirm Password :
Mobile :	Email ID :
Please use official mobile number	Please use official email address
Organization :	State :
Institution Address :	Pincode :
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Submit Cancel	

Note: Institutions are informed to use the Institute official email id and mobile phone number.

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	Sign in to access PCI Home	Ton Sural state
	Email address	
	Please enter your email address	
	Enter password	THE CONNEL OF
	Please enter your password	कामये दुःखतप्तानाम् प्राणिनामार्तिनाशनम्
	I'm not a robot	Welcome to PCI A Statutory Body under Ministry of Health & Family Welfare
	Login	
	Login Issue?	
	DIGI-PHARMed (Registration)	

Note: Log in with your User ID and password given by you.

For Existing Institutions only

Pharmacy Co	uncil of India		Q Search or type a command I	(Ctrl + G)	
				*	
≡ Home	Applied Program		*		
MODULES	Institution :				
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Appea	Please select all approved cour	ses with first instance of academic year			
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Facult	Program	Academic Year	intake *	۲	
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SIF					

All Existing institutions have to fill the above popup for their already approved courses and select the academic session in which the course was approved for first year.

\equiv Institution						
MODULES						
Home						
~	Academic Year :	• 2023-2024		New Courses :	Pharm.D	
📌 Appeal	State :	UTTAR PRADESH		Existing Courses :	D.Pharm,B.Pharm	
Compliance	Institution Type :	Private Institute		Raise in admission :	D.Pharm,B.Pharm	
Decision	Address :	Houseno: VILL- DULHEPUR ,Street: LUCKNOW FAIZAB/ RAMSANEHIGHAR ,Panchayat: DULHEPUR ,Village: DUI RAMSANEHIGHAT ,Pincode: 225409				
Faculty						
Notification						
Convises	Institute Name *		Register Type *			
Services	SAMVRIDHI CC	DLLEGE OF PHARMACY	Existing			\$
SIF	Institute Type *		PCI Code			
	Private Institute	9	\$ PCI-7618			
DOMAINS	Current Academic	Year *	Year of Establishr	nent *		
Applicatio 🗸	2023-2024		2016-2017			

Notes:

- The "PCI Code" is automatically generated by the system, this shall be your Institute reference in future.
- PCI decision of your Institution shall be available in the "Decision".
- Any compliance and appeal shall be submit using the "Compliance" and "Appeal" on the left side.
- SIF Report after completion of filling all data shall be available in "SIF"
- Select "Application Form" from the left panel to fill up SIF, go to your shortcuts and click Institute Application form, the following screen shall be available.
- The check list has the content of all documents required in each section. Get ready with these required documents in order to avoid late submission.

Home					
	Academic Year : • 2023-202	4	1	New Courses :	Pharm.D
	State : • UTTAR PR	ADESH		Existing Course	
	Institution Type : Private Ins		eet: LUCKNOW FAIZABAD HIGHWAY ,Landmark:	Raise in admissi	ion : D.Pharm,B.Pharm
Decision	RAMSANEHIG		DULHEPUR ,Village: DULHEPUR ,PostOffice:		
Faculty					
Notification					
	Check List				
SIF	1 Check List				
OMAINS					
Applicatio V	Institutional Information		INFRASTRUCTURE DETAILS	3	CURRICULUM
	Institution		• 🔐 Infrastructure		Curriculum
	Institution Information		Institute Class Room Registration		Class Conducted
	 Institution Application 		Institute Lab Registration		
	Institute Approval Stat	tus	Institute Common Facility		
	Affiliation Charges		P Institute Computer And Other Fac		
	Sanctioned Intake Examining Authority				
	Examining Authority Accreditation Informat	tion	EP Laboratory Physical Infrastructure		
6	FACULTY			6	LIBRARY
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				5 U D	DADY
FACULTY		🔁 FIN		C LIB	
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• 😭 Faculty Work	load			• 🗊	Other Facilities
• 😭 Faculty Salar	у			• 🗊	Book Inventory
C RESEARCH		🔁 EQ	JIPMENTS	🖻 CU	RRICULAR, CO-CURRICULAR
• 🔐 PG And PhD I	Projects	• 🖨	Institute Equipment	• 🗊	Workshops Conducted
• 😭 Projects Com	pleted	• 🗊	Chemical Equipment	• 🗊	Workshops Attended
• 😭 On Going Pro	jects			• 🗊	Research Papers Presented
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• 😭 Research Put	olication			• Er	Curricular Activity
· 🔐 Consultancy	Service				
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B MISCELLANEOU	S	в но	SPITAL DETAILS	C Oth	iers
• 😭 Anti Ragging	Cell	• Er	Hospital Details	• Er	Statutory Document
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	nation Cell	• @	Unit Wise Medical Staff		Additional Information
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Notes:

• Fill each section one by one, upload all required documents and click submit bottom. The section which are completed shall appear in green color.

\equiv Institution Information	on						Submit
MODULES							
Home							
No. and a second	Academic Year :	• 2023-2024			New Courses :	D.Pharm,B.Pharm	
Appeal	State :	• BIHAR			Existing Courses :		
Compliance	Institution Type :	Private Institute			Raise in admission :		
Decision	Address :	Houseno: house ,Street: street ,Landmark: land ,PostOffice: fds ,Pincode: 245369	,Panchayat: gram ,Vi	illage: village			
Faculty							
Notification	Institution Info						
Services	Institute Name	^		Register Type			
SIF		DUP OF COLLEGE		New			
	Institute Type			Year of Establish	ment of Institute		
DOMAINS	Private Institute			-			
Applicatio 🗸	Current Academic Ye	ear		Website of Institu	ution *		
Education	2023-2024			www.auyush	man.com		
	Other College in San	ne Campus					
	No		\$				
Institution Address	^		Street/Road/	// 200 *			
house			street	Lano			
Area/Locality/Sector *			Landmark *				
Village *			Gram Panch	ayat *			
village			gram				
Block/Tehsil *			State *				
block			BIHAR				×
District *			Pin Code *				
BEGUSARAI		×	245369				
Mobile Number *			Landline Nur	mber With STD	Code *		
8475563223			12321				
Fax Number *			Email ID *				
2523568			Ayushma	ninstitute@gr	nail.com		
Post Office *			Police Statio	n *			
fds			fgegf				
Nearest Railway Station *			Nearest Airp	ort *			
gs			gds				



Details Of the Society/Trust/Management \land	
Status of the Course Conducting Body *	Name of the Society/Trust/Management *
Central Government University \$	trust
House No./Apt.No. *	Street/Road/Lane *
apt	sgd
Area/Locality/Sector *	Landmark *
area	landmark
Village *	Gram Panchayat *
village	gram
Block/Tehsil *	State *
block	BIHAR ×
District *	Pin Code *
BEGUSARAI ×	256369
Mobile Number *	Landline Number With STD Code *
1234567896	2554
Email ID *	Fax Number *
ayushmaninstitute@gmail.com	5872
Post Office *	Website of Trust *
tyg	www.trut.com
Nearest Railway Station *	Police Station *
rail	police
Receiving/Dispatch File Type *	Nearest Airport *
Affidavit ×	airport
Registration Certificate Society (max 10mb)	Receiving/Dispatch No. *
Choose File No file chosen	28758
View Attachment	Receiving/Dispatch File Date *
	05/12/2023

Details of Head of Institution \land

Name of Head of Institution *	House No./Apt.No. *
fe	re
Area/Locality/Sector *	Street/Road/Lane *
er	ger
Village *	Landmark *
ger	gre
Gram Panchayat *	Block/Tehsil *
gram	g
State *	District *
BIHAR ×	BEGUSARAI ×
Pin Code *	Police Station *
5242	police

THIS COUNCIL OF	5	

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Pin Code *		Police Station *	
5242		police	
Mobile Number *		Post Office *	
1134567891		574	
Email ID *		Landline Number With STD Code *	
auyushmaninstitute@gmail.com		2544	
Nearest Airport *		Fax Number *	
airport		525242457	
Total Experience		Nearest Railway Station *	
10		railway	
Receiving/Dispatch File Type *		Receiving/Dispatch No. *	
Affidavit	×	257572	
Upload Appointment Letter With Experience Details. (max 10mb)		Receiving/Dispatch File Date *	
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View Attachment			

Other College in Same Campus $\ \land$

Other College Name			College Running Since			٨
INSTITUTION			01/12/2023			🗊 Delete
Add Row						
Application For						
ODULES	User can add the	e multiple courses along with the year by click	king the add new Course button, fill a	II the required fields a	nd click on save.	
Home						
📌 Appeal	AYUSHMAN GI	ROUP OF COLLEGE/PCI-8700				
Compliance	Academic Year :	• 2023-2024		New Courses :	D.Pharm,B.Pharm	
Compliance	State :	• BIHAR		Existing Courses :		
Decision	Institution Type :	Private Institute		Raise in admission :		
Faculty	Address :	Houseno: house ,Street: street ,Landmark: land ,PostOffice: fds ,Pincode: 245369	d ,Panchayat: gram ,Village: village			

	Notification								
	Services								
	SIF			Extension	of approval	Raise	in Admission	Introduction o	of New Course
OMAINS			Starting of Course (Academic				Number of admissions		
	Applicatio 🗸	Course	Session)	Conduct	u/s 12	Yes/No	requested	Yes/No	Intake
	Education				Diploma/Degre	ee Program			
		D.Pharm	2023-2024 ¥						20
		B.Pharm	2023-2024 🗸					<	50
		B.Pharm(Practice)	2023-2024 ∨						
		Pharm.D	2023-2024 ¥						



Pharm.D(PB)	2022-2023 🗸				
		M Pharm (Spec	ializations)		
M.Pharm Pharmaceutical Biotechnology	2023-2024 🗸				
M.Pharm Pharmaceutical Technology	2023-2024 🗸				
M.Pharm Pharmacology	2023-2024 ¥				
M.Pharm Pharmacy Practice	2023-2024 🗸				
M.Pharm Pharmaceutical Chemistry	2023-2024 🗸				
M.Pharm Pharmaceutical Quality Assurance	2023-2024 🗸				
M.Pharm Pharmaceutical Analysis	2023-2024 🗸				
M.Pharm Phytopharmacy and Phytomedicine	2023-2024 🗸			0	
M.Pharm Regulatory Affairs	2023-2024 🗸			0	
M.Pharm Pharmacognosy	2023-2024 🗸			0	
M.Pharm Industrial Pharmacy	2023-2024 ¥				
M.Pharm Pharmaceutics	2023-2024 💙				
Others	2023-2024 🗸				

Number of the second seco								
Home	Academic Year :	• 2023-2024			New Course	es:	B.Pharm, D.Pharm	
Appeal	State :	ANDHRA PRADESH			Existing Co	urses :		
Compliance	Institution Type :	Private University			Raise in adr	mission :		
Decision	Address :	Houseno: 256 ,Street: street ,Land ,PostOffice: post office ,Pincode: :		ark ,Panchayat: gram ,Village: village				
Faculty								
Notification	Check List							
Services	1 Check List							
SIF								
DOMAINS								
	🖻 Institutional In	formation	🔁 INI	FRASTRUCTURE DETAILS			RRICULUM	
Applicatio 🗸	• 🗸 Institution		• ✓	Infrastructure		• ✓	Curriculum	
Education	• 🧹 Institution	Information	• ✓	Institute Class Room Registration	n	• ✓	Class Conducted	
	• 🧹 Institution	Application For	- 1	Institute Lab Registration				
	• 🧹 Sanctione	d Intake	• ✓	Institute Common Facility				
	• 🗸 Examining	Authority	- ~	Institute Computer And Other Fa	ас			
	• 🗸 Accredita	tion Information	- /	Institute Amenity Detail				
			• ✓	Laboratory				
			• ✓	Physical Infrastructure				

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\equiv Previous Year Affilia	tion Charges	Submit	9
JIJ SIF	Affiliation Courses \land		
DOMAINS			
🔊 Applicatio 🗸	Course	Affiliation Fee Paid	
	Pharm.D	2023-2024	
	D.Pharm	2016-2017	
	B.Pharm	2017-2018	
	Pharmacy Educations Regulatory Charges For Affiliation $\ \wedge$		
	Receiving/Dispatch File Type *	Receiving/Dispatch No. *	
	Upload Latest/Previous Year PCI Receipt Of Pharmacy Educations Regulatory Charges For Affiliation (max 10mb)	Receiving/Dispatch File Date *	
	Choose File No file chosen		



e Tool					Subm
Sanctioned Intake			Actual no. of Admissions		
2023-24	2022-23	2021-22	2023-24	2022-23	2021-22
20	0	0	20	0	0
50	0	0	50	0	0
	Sanctioned Intake 2023-24 20	Sanctioned Intake 2023-24 2022-23 20 0	Sanctioned Intake 2022-23 2021-22 20 0 0	Sanctioned Intake Actual no. of Admissions 2023-24 2022-23 2021-22 2023-24 20 0 0 20	Sanctioned Intake Actual no. of Admissions 2023-24 2022-23 2021-22 2023-24 2022-23 20 0 0 20 0

Examining Authority Tool Submit Course Examining Authority Email Phone Number DPharm The Registrar Acharya Nagarjuna Univ... × test@gmail.com 7894561230 B.Pharm The Registrar Sri Padmavathi Mahila Vi... × test@gmail.com 7894561230 O Other Other State St

Examining Authority Tool	Submit
C Other	
State *	Examining Authority *



\equiv Accreditation Infor	mation			Subr
Services				
SIF	Accreditation by NAAC And NBA 🔿			
	Note : If you not approved by accrediation, You directly submit			
DOMAINS	Accredited by NAAC			
Applicatio 🗸	Accredited by NBA			
	NIRF Ranking			
	Accreditation by NAAC \land			
	Accreditation From *		Accreditation Till *	
	01/12/2023	Ē	18/12/2023	
	Grade *		Receiving/Dispatch File Type *	
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Upload Accreditation Certificate (max 10mb)	Receiving/Dispatch No. *	
Choose File No file chosen	344	
	Receiving/Dispatch File Date *	
	01/12/2023	Ē
Accreditation by NBA \land		
A dianting Operation		

Accreditation by N	BA ^						
Accreditation Certificate							
Accreditation Certificate	NDA						
Program		NBA Approved From	NBA Approv	red To	NBA Doc	Attach	٢
Pharm.D	×	Ē		Ē	Choose File No file chosen		Delete
Add Row							
NIRF Ranking 🔨							
-				Receiving/D	Dispatch No. *		
-				Receiving/D	Dispatch No. *		
NIRF Ranking *	Qmb)			343			
NIRF Ranking *				343 Receiving/D	Dispatch File Date *		Ē
NIRF Ranking *				343	Dispatch File Date *		Ē
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NIRF Ranking * 22 Upload Certificate (max 1 Choose File No file	chosen		×	343 Receiving/D	Dispatch File Date *		Ē

Submit



79 Appen							
Compliance	Academic Year :	• 2023-2024				New Courses :	B.Pharm, D.Pharm
2	State :	ANDHRA PRADESH				Existing Courses :	
Decision	Institution Type :	Private University				Raise in admission :	
Faculty	Address :	Houseno: 256 ,Street: street ,L ,PostOffice: post office ,Pincoc	andmark: landmark ,Panchayat: de: 236598	gram ,\	/illage: village		
Notification							
Services							
	Independent Buildi	ng Status *		F	Remarks *		
SIF	YES		¢		Yess		
OMAINS	Separate Campus	Status *		F	Remarks *		
~	YES		¢		Yes		
Applicatio 🗸	Wing of another co	llege Status *		F	Remarks *		
Education	YES		\$		Yes		
	Land Availabi	ity o					
	Earra Availabi						
	Land Type *			S	Status *		
	Rural		\$		NO		\$
Land Availability	^						

and Type *	Status *	
Rural	NO	¢
Availability of land *	Remarks *	
456547	Good	
Land Details 🔨		
and Details to be in name of Trust and Society (Records to be enclosed)	Receiving/Dispatch File Type *	
own	Brochure	×
Receiving/Dispatch No. *	Receiving/Dispatch File Date *	
4564	22/11/2023	Ē
Jpload Land Details (max 10mb)		
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View Attachment		
Sale Deed 🔿		
Sale Deed Remarks *	Receiving/Dispatch File Type *	
4657	Application	×
Receiving/Dispatch No. *	Receiving/Dispatch File Date *	
45675	22/11/2022	

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Building Approval Authority 🔿		
Approved Building Plan Remarks *	Receiving/Dispatch File Type *	
5475	Agreement	×
	Provide Picture File Provide	
Receiving/Dispatch No. * 4546	Receiving/Dispatch File Date *	—
4540	22/11/2023	
Approved Building Plan (max 10mb)		
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Instructional Area <		
Instructional grad #	Descriving/Dispetab File Tupe *	
Instructional area * 5767	Receiving/Dispatch File Type * Application	×
Receiving/Dispatch No. *	Receiving/Dispatch File Date *	++
4654	22/11/2023	
Upload instructional area (max 10mb)	Longitude *	
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View Attachment	Latitude *	
	76785.567	
Administrative Area		
Administrative area *	Administrative Area Type *	
66354	Agreement	×
Receiving/Dispatch No. *	Administrative Area File Date *	
564	22/11/2023	Ē
Upload administrative area (max 10mb)		
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Amenities Area 🔨		
Amenities Area 🔨		
Amenities area *	Receiving/Dispatch File Type *	
54656	Agreement	×
Amenities Area No. *	Receiving/Dispatch File Date *	
4534	22/11/2023	Ē
Upload amenities area (max 10mb)		
Choose File No file chosen		
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Circulation Area		
Circulation area *	Receiving/Dispatch File Type *	

543654		Application	×
Receiving/Dispatch No. *		Receiving/Dispatch File Date *	
54354		22/11/2023	Ē
Jpload circulation area (max 10mb)			
Choose File No file chosen			
View Attachment			
Total Builtup Area 🔨			
Fotal Builtup area of the Institution in Sqmts *		Total Floor of Institute *	
5454		36	
Fotal Pieces of Land *			
5			
Land Area as per norms 🔨			
and Area as per norms *		Paceiving/Dispatch File Tupe	
YES	\$	Receiving/Dispatch File Type Application	×
	*		~
Enclose Certified copy of Land Use Certificate (If Yes) (max 10mb)		Receiving/Dispatch No.	
Choose File No file chosen		45	
		Receiving/Dispatch File Date	
		22/11/2023	Ē
Certificate of single piece of land $~~$			
Receiving/Dispatch File Type		Receiving/Dispatch No.	
Application	×	45345	
Upload Certificate of single piece of land (max 10mb)		Receiving/Dispatch File Date	
Choose File No file chosen		22/11/2023	Ē
View Attachment			_
Latest Revenue Paid Receipt \land			
Receiving/Dispatch File Type		Receiving/Dispatch No.	
Agreement	×	654	
Upload latest revenue paid receipt (max 10mb)		Receiving/Dispatch File Date	
Choose File No file chosen		22/11/2023	Ē
View Attachment			
Multi Institutional Campus \land			
Multi Institutional Campus Status *			

Construction Cost of Building \land			
Construction cost of building		Receiving/Dispatch File Type	
757575		Application	×
Enclose CA certified copy of building costruction (max 10mb)		Receiving/Dispatch No.	
Choose File No file chosen		56	
View Attachment		Receiving/Dispatch File Date	
		22/11/2023	Ē
Building Under Mortgage 🔨			
Is the land or building under mortgage/loan *			
NO	÷		
	· ·		
Previous Institute in Same Building \land			
Is previously any institution was running on the same building/la	and *		
NO	÷		
Property Tax Certificate Is registration of Municipality/Tehsil/Panchayat office available s tax certificate/ Shop and Establishment certificate *	such as Professional		
Building Completion Certificate \land			
Is Institutes building complete and ownership of building and land	d is with Institute *		
NO	÷		
Building Insurance Certificate 🔿			
Receiving/Dispatch File Type		Receiving/Dispatch No.	
Application	×	45645	
Enclose building insurance certificate (max 10mb)		Receiving/Dispatch File Date	
Choose File No file chosen		22/11/2023	Ē
View Attachment			
Building Fire Safety Certificate A			
Receiving/Dispatch File Type		Receiving/Dispatch No.	
Brochure	×	4545	
Enclose building fire safety certificate (max 10mb)		Receiving/Dispatch File Date	



Course Running in the Same Building $\,\,\wedge\,\,$

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Is any other course running in the same Building *

NO

\equiv Institute Class Room Registration					☐ List View : G ···· + Add Institute Class Room Registration					gistration	
Filter By Assigned To	Name	oom registration						E1	Last	Modifi	ed On
Created By 2	C Room registration	Unit	Functional D	Available	Area	QR Code	Name				3 of 3
Edit Filters	🗌 🙄 Room 1	Sqmts each	2023-11-14	200	75	HYWa87s8	b00b03455		-	1 d	e 0
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Save Filter	□ ♡ 2552	Sqmtr	2023-11-21T	410	10	HnUnEAx0x	3e21e0414a		-	1 w	e O
Filter Name											

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Program Name * D.Pharm	×	Functional Date *	Ē
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Room Name *		Unit *	
Room 1		Sqft.	\$
Latitude *		Longitude *	
32434.543		7389.954	
Required Area *		Qr Code	
75			
Available Area *		同幾回	
200		17-23 8 -16	
Inside Room Image with Geotag (max 10mb)		101 <i>226</i>	
Choose File No file chosen			
View Attachment			
Outside Room Image with Geotag (max 10mb)			
Choose File No file chosen			
View Attachment			



$\equiv\,$ Institute Lab Registration

Filter By	Name Lab Re	gistration N					Ē	Last	Modifie	nO be
Assigned To 🗘		giotadionita					-+	Eusti	woodine	
Created By 2	C Lab Registration N	Area Functio	nal D Unit	Available	QR Code	Name				5 of 5
Edit Filters	🗌 🙄 Lab 1	1000 2023-0	8-10 sqft unit	150	xY1UTR5F1	96eda41534		-	1 d	E) 0
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	🗌 🖤 Bio	1000 2023-10	0-04 Sqft	0	ILTHxc6SyB	eae9121c55		-	1 w	€ 0
Filter Name	0 0 657	54645 2023-10	0-19 Sqmtr	57	cWY5PYMM	b09c40c29		-	1 w	E) ()

E List View ≎ G ··· + Add Institute Lab Registration

=		left + Save
Do	Department Name * Dept of Pharmacognosy × Lab Registration Name * Dept of Pharmacognosy	Program Name * B.Pharm × Functional Date * 09-10-2023
Attachments PDF6830079.docx × PDF653846.docx × Attach File + S, Shared With + O • Q FOLLOW You edited this I week ago You created this I week ago	Area * 48543 Latitude * 348783 Available * 348735 Inside Lab Image Choose File No file chosen View Attachment Outside Lab Image Choose File No file chosen View Attachment	Unit * 3435 Longitude * 347835 Cr Code
	Add a comment	

कामचे द्र खरधानाम् प्राणिनामार्तिनाजनम्

\equiv Institute Common F	acility				i≣ List Vie	w : C	+ Add Instit	ute Commor	Facility
Filter By	Name	tructure De							
Assigned To \$	Name	dideture De					Et	Last Modifie	1 On
Created By 3	O Infrastructure Det	Available Requ	rement Functional [) Area	Unit	Name			1 of 1
Edit Filters	O Animal house (for	50	80 2023-12-01		Sq.mts	71444520fa		- now	E) ()
Tags 🛟									
Show Tags									
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Filter Name									

Common Facility Name *		Functional Date *	
Animal house (for PG Program only)	×	01/12/2023	Ē
Latitude *		Longitude *	
454654		4533534	
Requirement As per Norms		Unit	
80		Sq.mts	
Available *		Qr Code	
50			
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\equiv Institute Computer	And Other Facility	E List View ≎ C ··· + Add Institu	te Computer And Other Facility
Filter By Assigned To	Name Computer And Of		E Last Modified On
Created By 3	□ ♡ Computer And Other F Requirements Available	Area Unit Name	1 of 1
Edit Filters	🗌 🙄 Multi Media Projector 1	0 5f3a661ce0ee	- now 戻 0
Tags \$			
Show Tags			
Save Filter			
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Computer And Other Facility Name *		Functional Date *	
Multi Media Projector	×	01/12/2023	Ē
Requirements		Upload Image with Geotag (max 10mb)	
1		Choose File No file chosen	
Receiving/Dispatch File Type *		View Attachment	
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\equiv Institute	Amenity D	Detail			i≣ List View ≎ C ····	+ Add Institute Amenity Detail
Filter By		Name Amenities N	ame			E Last Modified On
Assigned To	•					
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Edit Filters		 Staff quarters (Desirable) 	2023-12-02T00:0	60 FNU2BgUvfE	tpCt 23bd298f482b4f	- now 🗐 0
Tags	•					
how Tags						
Save Filter						
Filter Name						

Amenities Name * Staff quarters (Desirable)	×	Functional Date *	=
Latitude * 4354654		Longitude * 4523423	
Requirements 80		Unit Sq. mts	
Available * 60		Qr Code	
Upload Image with Geotag (max 10mb) Choose File No file chosen View Attachment			

\equiv Laboratory				Submit
Services				
	Supply ^			
SIF	Gas Supply *		Water Supply *	
	No	\$	Yes	\$
DOMAINS		•		•
Applicatio 🗸	Electricity Supply *		Is social pharmacy laboratories maintained as per new regulations *	
Education	Yes	÷	Yes	÷
	Electricity Bill A			
	Receiving/Dispatch File Type		Electricity Bill No.	
	Report	×	266561	
	Latest Electricity Bill (max 10mb)		Receiving/Dispatch File Date	
	Choose File No file chosen		18/10/2023	Ē
	View Attachment			
	Water Bill ^			
	Receiving/Dispatch File Type		Receiving/Dispatch No.	
	Policy	×	5488412	
	Latest Water Bill (max 10mb)		Receiving/Dispatch File Date	
	Choose File No file chosen		10/10/2023	Ē
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ion	Institution Type : Private University	Raise in admission :	
ty		andmark: landmark ,Panchayat: gram ,Village: village e: 236598	
ification			
rvices			
	Own Building *	Number of Class Rooms *	
	YES	\$	
	Rented Building *	Number of Lab *	
aliantia	NO	\$	
plicatio 🗸	NU	۰ ۲	
plicatio 🗸	Common Facility A		
	Common Facility A	Machine Room *	
	Common Facility A		
	Common Facility A	Machine Room *	
	Common Facility A Museum * YES	Machine Room *	
	Common Facility A Museum * YES Preparation Room *	Machine Room * \$ Store Room *	
	Common Facility Museum * YES Preparation Room * YES	Machine Room * YES Store Room * YES	
	Common Facility Museum * YES Preparation Room * YES Library *	Machine Room * YES Store Room * YES Principal Room *	

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\equiv Curriculum						
JIF SIF	Whether PCI curriculum is adopted *		÷			
DOMAINS						
👰 Applicatio 🗸						
Education	Academic Calendar \land					
Education	Receiving/Dispatch File Type * Agenda		~	Receiving/Dispatch No. * 4564	•	
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	Enclose Previous Year Academic Calendar (n Choose File No file chosen	nax 10mb)		Receiving/Dispatch File I	Date *	-
	View Attachment			22/11/2023		C
	Time Table For All Courses \land					
	Receiving/Dispatch File Type * Agreement		×	Receiving/Dispatch No. * 4564	•	
	Enclose Previous Year Time Table For All Cou	rses (max 10mb)		Receiving/Dispatch File I	Date *	
	Choose File No file chosen			17/11/2023		
	Choose File No file chosen			17/11/2023		ť
Curriculum	View Attachment			17/11/2023		
Curriculum	View Attachment	nts Result A		17/11/2023		
Curriculum	♥ View Attachment Course Details ∧ Previous Year (All Semester) Stude	nts Result A		17/11/2023	Total Student Passed	
Curriculum	Course Details Previous Year (All Semester) Stude Course Pr		×		Total Student Passed	Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Stude Course Pr B.Pharm 19	evious Year(All semester)	××××	Total Student Appear		Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Stude Course Pr B.Pharm 19	evicus Year(All semester) 48-1949		Total Student Appear 90	70	Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Stude Course Pr B.Pharm 19	evicus Year(All semester) 48-1949		Total Student Appear 90	70	Total Student Failed
Curriculum	Course Details Previous Year (All Semester) Studee Course Pr B,Pharm 19 D,Pharm 19	evicus Year(All semester) 48-1949		Total Student Appear 90	70	Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Stude Course Pr B,Pharm 19 D,Pharm 19 Pharmacist Day Celebration	evicus Year(All semester) 48-1949		Total Student Appear 90 100	70 80 Geotag (max 10mb)	Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Stude Course Pr B.Pharm 19 D.Pharm 19 Pharmacist Day Celebration Is Previous Year Pharmacist Day Celebration *	evicus Year(All semester) 48-1949	×	Total Student Appear 90 100	70 80 Geotag (max 10mb)	Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Stude Course Pr B.Pharm 19 D.Pharm 19 Pharmacist Day Celebration Is Previous Year Pharmacist Day Celebration *	evicus Year(All semester) 48-1949	×	Total Student Appear 90 100	70 80 Geotag (max 10mb)	Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Stude Course Pr B.Pharm 19 D.Pharm 19 Pharmacist Day Celebration Is Previous Year Pharmacist Day Celebration * YES	evicus Year(All semester) 48-1949	×	Total Student Appear 90 100	Geotag (max 10mb) chosen	Total Student Failed
Curriculum	View Attachment Course Details Previous Year (All Semester) Studee Course Pr B.Pharm 19 D.Pharm 19 Pharmacist Day Celebration Is Previous Year Pharmacist Day Celebration * YES Pharmacy Week Celebration	evicus Year(All semester) 48-1949	×	Total Student Appear 90 100 If yes, Upload Image with Choose File No file & View Attachment	Geotag (max 10mb) Geotag (max 10mb)	Total Student Failed

\equiv Class Conducted

Services

DOMAINS

Applicatio... 🗸

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Last Completed Session \land

Course	Semester	Subject	Prescrib	No. of H	Prescrib	No. of H	Prescrib	No. of H.
D.Pharm	1	Biochemistry & Clinical Pathology	45	1	44	1	48	(
D.Pharm	1	Human Anatomy & Physiology	44	0	44	0	44	
D.Pharm	1	Pharmaceutics-I	75	0	75	0	65	
D.Pharm	2	Pharmaceutical Chemistry-I	75	0	75	0	65	
B.Pharm	1	Pharmaceutical Chemistry-I	56	0	45	0	78	
B.Pharm	1	Pharmaceutics-I	67	0	43	0	78	
B.Pharm	2	Pharmacognosy	52	0	65	0	98	
B.Pharm	3	Pharmaceutical Chemistry-II	12	0	5	0	12	
B.Pharm	5	Pharmaceutical Chemistry-I	72	0	12	0	65	
B.Pharm	6	Biochemistry & Clinical Pathology	75	0	75	0	75	
B.Pharm	7	Human Anatomy & Physiology	45	0	45	0	54	
B.Pharm	8	Pharmaceutical Chemistry-II	45	0	54	0	54	
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	Chemicals	0	0	0
	Annual maintenances	0	0	0
	Glassware's	0	0	0
	Stationary	0	0	0
	Electricity	0	0	0
	Miscellaneous	0	0	0
	Phone Bills	0	0	0
	Non-Recurring	Amount in (INR)	Amount in (INR)	Amount in (INR)
	Equipment's	0	0	0
	Furniture's	0	0	0
	Books & Journals	0	0	0



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Income and Expenditure $\ \land$

Income	
Particulars	Amount in (INR)
Maintenance Exp - Others	0
Selling	0
Grants Govt	0
Others	0
Tution Fee	0
Sports Fee	0
Uinion Fee	0
Library Fee	0
Total	0

Expenditure	
Particulars	Amount in (INR)
Building	0
Apex Bodies Fee	0
Equipment	0
Total	0

Revenue Expenditure

Particulars	Amount in (INR)
Misc.Expenditure	0
Stationary	0
Maintenance Exp - College	0
Annual maintenances	0
Chemicals	0

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Library Norms

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Subject Wise Classification Tool		
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Human Anatomy & Physiology	464	456
Human Anatomy & Physiology	454	454
Biochemistry & Clinical Pathology	2222	345
Pharmaceutical Chemistry-II	454	46
Pharmaceutics-I	46463	46
Pharmaceutics-I	57	23
Pharmaceutical Chemistry-I	466	45
Pharmacognosy	466	456

Decision	Institution Type :	Private Institute		Raise in admission :	D.Pharm,B.Pharm	
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$\equiv\,$ Anti Ragging Cell Tool

Name of the Chairperson cell *	No of Activities in a year (Workshop/Guest Lecture/Orientation) *	
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No. of meeting in a year *	Case reported in previous years *	
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$\equiv\,$ Gender Sensitization Cell Tool

Name of the Chairperson of Cell * test	No. of activities in a year (workshop/Guest lecture/orientation) * 456
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$\equiv\,$ Anti Discrimination Cell Tool

Name of the Chairperson of Anti discrimination cell *	No. of meeting in a year *	
Case reported in previous years *	If yes, status of the case(Pending/Closed) *	
Yes	\$ Pending	\$
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Career Guidance Cell/Placement Cell 🔿

Name of the Placement Officer *	Mobile Number of the Placement officer *
No. of students participated *	No. of the Student Placed *
Percentage of placement *	No. of Companies participated in Placement Drive *
Receiving/Dispatch File Type *	Receiving/Dispatch No. *
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Information Available On Website ~~

Dean/Principal *		Teaching Staff *	
Yes	\$	Yes	¢
Affiliated university and its VC Registrar *		List Of Student Admitted Category wise(UG,PG) in current and previous year *	
Yes	\$	Yes	¢
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Pharmacist(Faculty) Registration Process

Registration Page: Please go to Pharmacist tab



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Pharmacy Council Of India	
Already registered to State Pharmacy Council 💋 Profession :	
Salutation :	First Name :
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State Pharmacy Council:	State Pharmacy Council Number :
Upload State Pharmacy Council Certificate : Choose File No file chosen	Pharmacist Address :
0 B G 5 0 6	
Submit Cancel	

After fill above details and submission, candidate will receive Login credential (User ID and Password) on his/her registered email-id and Mobile number.



Login page: Login with user id and password received by you. You can change the Password later on.



After successfully login the blow page will open here Candidate need to fill his/her details in the Pharmacist profile tab.

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After Completion the Pharmacist profile tab candidate need to fill below tab

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The candidate need to avail the services as given the below picture-(Go to the PRTS Service and apply for faculty)

Note: If pharmacist age is more than 65 years, so he/her cannot applied as faculty.

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Go to Apply for Faculty and submit. Once your Institute approve your application, remaining part shall be enable to fill and your name will appear in SIF of your Institute.

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Faculty need to fill all tab related to faculty as given below in picture

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PHARMACY COUNCIL OF INDIA (Statutory body under Ministry of Health & Family Welfare) Government of India NBCC Centre, 3rd Floor, Plot No. 2, Community Centre, Maa Anandmai Marg, Okhla, Phase-I, New Delhi-110020 Telephone No. 011-61299900-03 E-mail: reuistrar@pci.nic.in

Ref. No.14-56/2022-PCI (Approval Process for 2024-25 a.s.) 5528

4 DEC 2023

APPROVAL PROCESS FOR ACADEMIC YEAR 2024-2025 FOR All PHARMACY INSTITUTIONS (Existing & New Institutions applying for the first time)

To all -

- a. The Pharmacy Institutions
- b. The Examining Authorities (Universities / Boards).
- c. The State Governments.
- Sub: Opening of PCI portal for all Pharmacy Institutions for consideration of approval for 2024-2025 academic session.

Sir/Madam

- 1. This has a reference to the subject cited above.
- 2. In this connection, it is informed that the PCI portal will open between 14th December 2023to 31stDecember 2023 for New institutions and existing institutions applying for
 - i) Continuation of approval
 - ii) Introduction of new course
 - iii) Raise in admission
 - iv) Services details of prescribed documents to be submitted in service portal for following categories of services are enclosed as Annexure-A service portal will be open throughout the year.
 - 1) Change in the name of Institutions
 - 2) Change of address / location of Institution
 - 3) Change of Examining Authority
 - 4) Change of Hospital
 - 5) Closure of course
 - 6) Closure of institution
 - 7) Change in the name of Trust /Society
 - 8) Change in the Contact Details/Username.
 - 9) Institution Merger.
- 3. The institution will have to apply on the PCI portal as per followingSchemes as available on Council's website www.pci.nic.in under the tab 'Procedure/ Forms'

- a) Scheme for approval of D.Pharm course u/s 12 of the Pharmacy Act, 1948 and the Education Regulations, 2020 for Diploma course in Pharmacy.
- b) Scheme framed under regulation 9 of the Bachelor of Pharmacy (B.Pharm) Course Regulations, 2014.
- c) Scheme framed under regulation 4.1 b) of the Master of Pharmacy (M.Pharm) Course Regulations, 2014.
- d) Scheme framed under regulation 9 of the Pharm.D Regulations, 2008 for Pharm.D course and Pharm.D. (Post Baccalaureate) course.
- e) Scheme framed under regulation 6 (b) of the Bachelor of Pharmacy (Practice) Regulations, 2014
- 4. During approval process for the academic year 2024-2025 for <u>introduction of new</u> <u>pharmacy course(s) by existing institutions</u>, the institution will have to apply on the portal along with requisite Pharmacy Education Regulatory Charges (non-refundable) along with GST and submit the below mentioned documents mandatorily at the time of application for consideration of the application --

i) <u>For B.Pharm course</u>

a) Consent of affiliation of Examining Authorityb) NOC of the State Government

In case, the State Government has done away with the issuance of NOC of the State Government for starting of pharmacy course, in that case institution shall upload the said communication from the State Government as a documentary evidence.

ii) For D.Pharm / Pharm.D & Pharm.D (Post Baccalaureate) / new M.Pharm course and introduction of new M.Pharm specialization / B.Pharm (Practice) course

- a) Consent of affiliation of the Examining Authority
- b) MOU with 300 bedded hospital (applicable for Pharm.D course) in the prescribed format, a copy of which is enclosed as Annexure-B.

5. Please note that -

- i) the above documents should be in English duly signed by the principal and legible.
- ii) in case the above documents are not submitted, the proposal for introduction of new course will not be processed by the Council and will be summarily rejected.

6. For raise in admissions

i) Please note that number of admissions are restricted as per following details -

	No. of admissions permitted
-	60
-	60 / 100
-	15 per specialization
-	30
-	10
-	40

- ii) For consideration of raise in admissions wherever applicable, the institution shall apply for the same as per the provisions of the Regulations for consideration of the council, however the admissions for the raise which is being sought shall be done only after the approval of the PCI and the examining authority.
- iii) It will be the responsibility of the institution to submit the consent of Examining Authority for raise in admission which is pre-requisite document otherwise same will not be entertained by the Council.

7. For Services

Similarly, the institutions applying for Services shall also mandatorily submit the statutory documents as prescribed in Annexure-B failing which application for services will be summarily rejected. Service charges are non-refundable. (Annexure-C) service will be open throughout the year.

8. Pharmacy Education Regulatory Charges

For the payment of the Pharmacy Education Regulatory Charges multiple payment gateways are available and include payments through BillDesk, (NEFT/RTGS) (non-refundable) The new institution which are applying for the first time need to pay registration fee of Rs 10000/- along with applicable PERC.

9. <u>GST</u>

Applicable GST on Pharmacy Education Regulatory Charges has to be paid. (non-refundable)

10. <u>Cautions</u>

The following cautions shall be noted and exercised while submitting online application on PCI portal for consideration of approval for academic session 2024-2025.

i) The Last date for completing the application process on PCI portal will not be extended under any circumstances and hence institutions are required to apply online in SIF without fail within the available window from 14th December 2023 to 31st December 2023.

The institutions are advised not to wait for the last date for submission of SIF as overcrowding may pose technical problems. The Council will not be responsible in case institution is not able to apply on time. It is reiterated that the last date will not be extended and no further time will be granted to complete the application process.

 All Institutions that are already approved by the PCI for conduct of course / approved under section 12 for registration as a pharmacist for the D.Pharm / B.Pharm / M.Pharm / Pharm.D, Pharm.D (PB) / B.Pharm (Practice) programs have to mandatorily apply on the PCI portal, submitting all the requisite information, related documents and Pharmacy Education Regulatory Charges for consideration of approval.

- iii) Institutions already having approval for 2024-2025 or beyond 2024-2025 academic session shall also mandatorily apply in SIF and pay the mandatory Pharmacy Education Regulatory Charges for retention of already granted approval.
- iv) Applying for approval is entirely the responsibility of the institution and failure to apply will result in not being reflected in the approved list of Institutions on the Council's website leading to "No Admission Year".
- v) All fields in the SIF are to be mandatorily completed including
 - a) teaching staff details (Name, qualification, specialization at PG level (very important), Years of experience etc).
 - b) details of salary paid to teaching staff during the period of January 2023 to January 2024.
 - c) the staff names that are reflected in an institution, as per the PCI circular dt.9.10.2013, a copy of which is enclosed as Annexure-D will be not counted for the number of staff for the particular program if they have left the institution to join another institution in the same academic year.
 - d) the staff whose name is reflected in an institution presently for the academic year 2024-25 will not be given credit in another institution for the year 2024-25even if they join another institution during the said period. Such information should be clearly informed by the faculty to the joining institution and the PCI. If any information is suppressed, the individual faculty will be responsible and can be debarred from teaching assignments for a period up to 3 years under statutory provisions of "Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014".
 - e) the appointment of qualified principal and teaching staff as per the statutory provisions of various Education Regulations is mandatory and if any non-compliance is observed, the approval will not be granted.
 - f) the appointment of deficient staff will not be considered as a compliance during the appeal period.

11. Please note that -

- i) if the details are found missing (not filled) / incorrect / false / non-compliance of the prescribed statutory provisions is observed, the application will not be processed for approval leading to "No Admission Year" for the institution and the Principal may also be debarred from holding any administrative position in future. Further management will be legally prosecuted.
- ii) the PCI will not be responsible for the above consequences and hence due caution be exercised while filling the SIF and submission to PCI.
- iii) submission of above-mentioned statutory documents is a pre-requisite mandatory requirement.
- iv) in the absence of submission of pre-requisite mandatory documents as detailed above, application will be rejected for introduction of new course, raise in admission and services.

- v) merely submission of application does not mean / ensure approval for
 - extension of approval.
 - raise in admissions.
 - introduction of new course(s).
- vi) Pharmacy Education Regulatory Charges and GST is non-refundable.
- 12. It is also clarified that no hard copy of the application in SIF will be accepted. The institutions have to apply online only on PCI portal.
- 13. Further the attention is invited to all Institutions to keep visiting the Council's website for circulars \ Instruction issued by PCI from time to time for strict implementation.

14. Important

- i) It is the responsibility of the institution to comply with the prescribed norms with regard to teaching faculty and infrastructure etc. as prescribed under the statutory provisions of the various Education Regulations for already existing courses, failing which their application will not be considered by the PCI for -
 - extension of approval.
 - raise in admission.
 - introduction of new course(s).
- ii) Please also find enclosed herewith details of staff requirement for various pharmacy courses running simultaneously by an institution for your information and strict compliance. (Annexure-E)
- iii) While submitting the online SIF, the institutions are also required to submit duly notarized affidavit on 100 rupees stamp paper with regard to payment of salary to the teaching staff. The said prescribed format of the affidavit is enclosed as Annexure-F for your ready reference and strict compliance.
- iv) The last date for applying will not be extended under any circumstances and hence institutions are required to apply without fail within the available window.
- v) In case of any technical problem, please take the screen shot and forward on the following e-mail -
 - peihelpit@gmail.com

vi) Approval Process Hand book - PCI has drafted Approval Process Handbook, same is being uploaded separately on PCI website.

vii) <u>Student Portal</u>

It is informed that each and every student undergoing study will have to register on the portal on below link. Same will be verified by team of inspectors at the time of inspection. It is responsibility of the institution for strict compliance.

- viii) <u>Inspection Section</u> It is also informed that inspections will start from 15.12.2023.
 - ix) Regarding designation, appointment, promotion, cadre ratio etc. of faculty in pharmacy institution, Councils circular dt. 8.8.2022, a copy of which is enclosed as Annexure-G for compliance.
- x) The link for the various services is enclosed as Annexure-H.

Further please find enclosed herewith PCI circular dt.13.12.2023 regarding implementation of Aadhaar Authentication by PCI.

Yours faithfully

(ANIL MITTAL)

Annexure - A

Regarding Services, details of prescribed documents to be submitted in service portal for following categories of services are as under-

1. <u>Change in the name of institutions</u>

Change request from session:

Sno.	Statutory documents
1.	Resolution of governing body
2.	Affiliation of the Examining authority with new name
3.	NOC/ approval of the State Government for B. Pharm (applicable for B. Pharm)

2. Change of address / location of institutions:-

Change request from session:

Sno.	Statutory documents
1.	Resolution of governing body
2.	NOC of the examining Authority with address
3.	NOC/ approval of the State Government for B. Pharm (applicable for B. Pharm)

3. Change of Examining Authority:-

Change request from session:

Sno.	Statutory documents
1.	Disaffiliation from previous Examining Authority.
2.	Affiliation letter of new Examining Authority

4. Change of Hospital:-

Change request from session:

Sno.	Statutory documents
1.	MOU with new hospital with 300 bedded

5. <u>Closure of course:-</u>

Closure request from session_____

Sno.	Statutory documents
1.	Resolution of governing body
2.	Dis- affiliation letter from the examining Authority
3.	NOC/ approval of the State Government for B. Pharm (applicable for B. Pharm)

6. <u>Closure of Institutions</u>

Closure request from session_____

Sno.	Statutory documents
1.	Resolution of governing body
2.	NOC/ approval of the State Government for B. Pharm (applicable for B. Pharm)
3.	NOC from the Examining Authority

7. Change in the name of trust

Change request from session:

Sno.	Statutory documents
1.	Resolution of governing body
2.	Affiliation of the Examining authority with new name
3.	NOC/ approval of the State Government for B. Pharm (applicable for B. Pharm)

8. <u>Change in the contact details/Username</u>

Change request from session:

Sno.	Statutory documents
1.	Duly signed & notarized undertaking from Society/Trust signed by Competent Authority and Governing Body (Board Member)
2.	For Govt. Only- Duly signed & notarized undertaking from Society/Trust signed by Competent Authority and Governing Body (Board Member)

9. <u>Institution Merger.</u>

Merger request from session:

Sno.	Statutory documents
1.	Resolution & affidavit from Society/trust.

The Service Portal will be opened throughout the year.

Annexure-B

MEMORANDUM OF UNDERSTANDING (To be executed on Rs.100/- Non-judicial stamp paper)

This memorandum of understanding is made	e on	Day	month	Year
	aturaan			

Hospital [with full address/affiliating bodies] which is represented by its Principal/Dean / Medical Superintendent/Medical Director/CEO herein named as party one

and

College of Pharmacy (with full address and affiliating bodies) represented by its Principal/Director/Dean herein named as party two

The parties hitherto agree as follows:

- 1. Party one declares that _ (name of the hospital) is a _ (number) bedded hospital, with a minimum of 120 beds for General Medicine Department.
- 2. Party one agrees to provide to party two the minimum space necessary of 1200 square feet in the hospital building to establish Pharmacy Practice department for the conduct of Pharm.D programs.
- 3. Party one agrees to provide preceptors required to train the Pharm.D students.
- 4. Party one agrees that, it will not enter into similar agreement with any other Pharmacy institution/s or department/s offering or intend to offer Pharm.D programs.
- 5. Party one declares that -

Signature

Tick the relevant

- a) Hospital and institution with which it is signing the MOU are within the same limits of Corporation or Municipality or Campus with Medical Faculty involvement as adjunct faculty. OR
- b) If the institution and hospital are located in different Corporation or Municipality or Campus, the distance between the two is not more than 30 kms. by road.

Signature

- 6. The prospective students will be allowed to undergo training in the following specialty departments
 - Medicine
 - Surgery
 - Pediatrics
 - Gynecology and Obstetrics
 - Psychiatry
 - Skin and VDOrthopedics
- Party two will provide the academic staff and necessary infrastructure for Pharm. D
 course as per the PCI norms and takes the overall responsibility for smooth conduct of
 the programs.
- 8. This agreement is to be in effect at least for ten years from the time of its endorsement by both the parties. The Hospital will not sign the MOU for sharing of the hospital facilities with any other Pharm D institution till the present agreement / MOU is in effect.
- The officials representing _____hospital and _____college are signing this MOU to achieve the beneficial objectives of Pharm.D programs.

Signature Hospital authority [party one] with seal and date Signature Principal, [party two] College of Pharmacy with seal and date 1

I

Annexure-C

Approved Pharmacy Education Regulatory Charges (PERC) for Pharmacy Courses for New and Existing Institutions

- 1. For new Institutions –PERC are applicable from 2022-23 academic session. New institutions are required to pay only the PERC for establishment of the new institutions which includes fee for registration, technical scrutiny and contingent changes besides 2 inspections. This also includes the annual PERC.
- 2. For existing Institutions –PERC are applicable from 2023-24 academic session

	GST	f on PERC (•	0	atory Charg cable rate ha	· · · · · ·	· ·	Security	Deposit		
	Category of PERC	D.Pharm B.Pha				•	Pharm.D/Pharm.D (PB)		B.Pharm (Practice)			
		State / Central Government	Private	State / Central Government	Private	State / Central Government	Private	State / Central Government	Private	State / Central Government	Private	
1.	Establishment of new institutions/ Course This fee is for registration, technical scrutiny and contingent changes and for 2 inspection including annual PERC (Non- Refundable)	50,000	3,00,000	3,00,000	6,00,000	1,00,000 per specialization	2,00,000 per specialization	4,00,000	8,00,000	50,000	3,00,000	Applicable for New Institutions
2.	Security Deposit (refundable after 10 years)	-	50,00,000	-	50,00,000 (upto 60 seats) 1 Crore (upto 100 seats)	-	15,00,000 per specialization	-	2 Crore	-	25,00,000	The matter is sub judice in the Court. We are not collecting the security deposit.

	Category of PERC	D.Pharm		B.Pharm		M.Pharm		Pharm.D/Pharm.D (PB)		B.Pharm (Practice)	
No.	reku	State / Central Government	Private	State / Central Government	Private	State / Central Government	Private	State / Central Government	Private	State / Central Government	Private
3.	Annual PERC	50,000	1.00,000	1,00,000	2,00,000	50,000 per specialization	1.00,000 per specialization	1,50,000	3,00,000	25,000	50,000
4.	For increase in intake	Not Applicable	Not Applicable	50,000	1,00,000	50,000 per specialization	50,000 per specialization	Not Applicable	Not Applicable	Not Applicable	Not Applicable
5.	For verification of compliance	25000	50000	50,000	50,000	50000	50000	1,00,000	1,00,000	50000	50,000
6.	Maximum intake	60	60	100	100	15 per specialization	15 per specialization	Pharm.D- 30 Pharm.D (PB)- 10	Pharm.D- 30 Pharm.D (PB)- 10	40	40
7.	Change in Name of Institutions	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
8.	Change in Name of Trust	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

S No.	Category of PERC	D.Pharm		B.Pharm		M.Pharm		Pharm.D/Pharm.D (PB)		B.Pharm (Practice)	
NO. PEKU		State / Central Government	Private	State / Central Government	Private	State / Central Government	Private	State / Central Government	Private	State / Central Government	Private
9.	Change in Examining Authority	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
10.	Change of Hospital	Not Applicable	Not Applicable	Not Applicable	Not Applicable	50,000 (Applicable to only for M.Pharm (Practice)	50,000 (Applicable to only for M.Pharm (Practice)	50,000	50,000	Not Applicable	Not Applicable
11.	Closure of Course	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
12.	Closure of Institutions	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000

PHARMACY COUNCIL OF INDIA

(Constituted under the Pharmacy Act, 1948)

TELEGRAM	: `FARMCOUNCIL'	Combined Councils' Building,
TELEPHONE	: 23239184, 23231348	Temple Lane, Kotla Road
FAX No.	: 011-23239184	Aiwan-E-Ghalib Marg
E-MAIL	: pci@ndb.vsnl.net.in	Post Box No.7020
WEBSITE	: www.pci.nic.in	New Delhi – 110 002

Ref.No.14-3/2013 -PCI/31559-33488

Dated: 09.10.2013

Speed Post

All Institutions (D.Pharm, B.Pharm, Pharm.D) approved by PCI

- u/s 12 of the Pharmacy Act
- conduct of course

Sub: Teaching faculty during academic session

Sir/ Madam

With reference to the subject cited above, I am directed to inform that subject cited issue was considered by 93/CC in its meeting held in July, 2013 which noted that in some cases teaching faculty either resign or/are terminated during the academic session which adversely effects the quality of education.

In view of above, it was decided to instruct the pharmacy institutions that -

- a) the teaching faculty whose name is shown at the time of inspection and approval is granted by the PCI on the basis of availability of the said teaching staff will not be eligible to join other institutions during the same academic year. Hence staff who have resigned or terminated by the management on grounds other than the criminal misconduct during the currency of the said academic session will not be taken to count while granting approval for such institutions.
- b) in the event of any dispute the matter shall be referred to the PCI.

This is for strict compliance at your end.

Yours faithfully

Sd/-

(ARCHNA MUDGAL) Registrar-cum-Secretary

STAFF REQUIREMENT DETAILS

Annexure-E

(Item No.335 & 498 of 01.101st /CC (April, 2017) Ref No. 14-163/2015-PCI

D.Pharm (As per ER-2020)

Principal/Director/Professor/Head of Institution /Head of the Department may be engaged in teaching upto eight hours a week, and the work load of other teaching staff should not be more than sixteen hours per week. Staff student ratio should not exceed 1:60 in theory classes and 1:20 in practical classes. There should be two teachers for a batch of 30 students in practicals. According to the above norms, the following staff is required for an intake of 60 students:

1. Principal/Director/Professor/Head of Institution/Head of the Department	- One
2. Lecturer :	
 M.Pharm/Pharm.D B.Pharm with 3 years of professional experience 	- Three - Four

3. B.Pharm for 60 students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
				Lecturer	
1	Pharmaceutics	1	2	2	5
2	Pharmaceutical Chemistry	1	1	2	4
	including Analysis				
3	Pharmacology	1	1	1	3
4	Pharmacy Practice	-	-	1	1
5	Pharmacognosy	1	-	1	2
	Grand Total	4	4	7	15

B.Pharm course: Part time faculty be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course: Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching be appointed for each specialization.

4. B.Pharm for 100 students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
				Lecturer	
1	Pharmaceutics	1	2	5	8
2	Pharmaceutical Chemistry	1	2	4	7
	including Analysis				
3	Pharmacology	1	1	3	5
4	Pharmacy Practice	-	1	-	1
5	Pharmacognosy	1	1	2	4
	Grand Total	4	7	14	25

B.Pharm course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

5. D.Pharm for 60 students

B.Pharm for 60 students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
				Lecturer	
1	Pharmaceutics	1	2	4	7
2	Pharmaceutical Chemistry	1	1	4	6
	including Analysis				
3	Pharmacology	1	1	2	4
4	Pharmacy Practice	-	-	1	1
5	Pharmacognosy	1	-	2	3
	Grand Total	4	4	13	21
				(Out of 13, 6 may be	
				B.Pharm with 3 yrs	
				Experience)	

B.Pharm course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.
6. D.Pharm for 60 students B.Pharm for 100 students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
				Lecturer	
1	Pharmaceutics	1	2	7	10
2	Pharmaceutical Chemistry	1	2	6	9
	including Analysis				
3	Pharmacology	1	1	4	6
4	Pharmacy Practice	-	1	-	1
5	Pharmacognosy	1	1	3	5
	Grand Total	4	7	20	31
				(Out of 20, 6 may be	
				B.Pharm with 3 yrs	
				Experience)	

B.Pharm course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

7. D.Pharm for 120 students

B.Pharm for 60 students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
	_			Lecturer	
1	Pharmaceutics	1	2	6	9
2	Pharmaceutical Chemistry	1	1	6	8
	including Analysis				
3	Pharmacology	1	1	3	5
4	Pharmacy Practice	-	-	1	1
5	Pharmacognosy	1	-	3	4
	Grand Total	4	4	19	27
				(Out of 19, 12 may be	
				B.Pharm with 3 yrs	
				Experience)	

B.Pharm course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course: Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

8. D.Pharm for 120 students

B.Pharm for 100 students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
				Lecturer	
1	Pharmaceutics	1	2	9	12
2	Pharmaceutical Chemistry	1	2	8	11
	including Analysis				
3	Pharmacology	1	1	5	7
4	Pharmacy Practice	-	1	-	1
5	Pharmacognosy	1	1	4	6
	Grand Total	4	7	26	37
				(Out of 26, 12 may be	
				B.Pharm with 3 yrs	
				Experience)	

B.Pharm course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course: Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

9. B.Pharm for 60 students

Pharm.D & Pharm.D (PB) for (30+10) students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor / Lecturer	Total
1	Pharmaceutics	2	2	3	7
2	Pharmaceutical Chemistry including Analysis	2	2	3	7
3	Pharmacology	2	1	2	5
4	Pharmacy Practice	1	1	2	4
5	Pharmacognosy	1	1	1	3
	Grand Total	8	7	11	26

B.Pharm / Pharm.D course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

10. B.Pharm for 100 students Pharm.D & Pharm.D (PB) for (30+10) students

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor / Lecturer	Total
1	Pharmaceutics	2	2	6	10
2	Pharmaceutical Chemistry including Analysis	2	2	6	10
3	Pharmacology	2	1	4	7
4	Pharmacy Practice	1	1	3	5
5	Pharmacognosy	1	1	2	4
	Grand Total	8	7	21	36

B.Pharm / Pharm.D course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

11. D.Pharm for 60 students

B.Pharm for 60 students Pharm.D & PB for 30+10

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
				Lecturer	
1	Pharmaceutics	2	2	5	9
2	Pharmaceutical Chemistry	2	2	5	9
	including Analysis				
3	Pharmacology	2	1	3	6
4	Pharmacy Practice	1	1	2	4
5	Pharmacognosy	1	1	2	4
	Grand Total	8	7	17	32
				(Out of 17, 6 may be	
				B.Pharm with 3 yrs	
				Experience)	

B.Pharm / Pharm.D course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

- M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.
- 12. D.Pharm for 120 students

B.Pharm for 60 students

Pharm.D & PB for 30+10

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor /	Total
				Lecturer	
1	Pharmaceutics	2	2	7	11
2	Pharmaceutical Chemistry	2	2	7	11
	including Analysis				
3	Pharmacology	2	1	4	7
4	Pharmacy Practice	1	1	2	4
5	Pharmacognosy	1	1	3	5
	Grand Total	8	7	23	38
				(Out of 23, 12 may be	
				B.Pharm with 3 yrs	
				Experience)	

B.Pharm / Pharm.D course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

13. D.Pharm for 120 students

B.Pharm for 100 students

Pharm.D & PB for 30+10

S.No.	Name of the Department	Professor	Associate Professor	Assistant Professor / Lecturer	Total
1	Pharmaceutics	2	2	10	14
2	Pharmaceutical Chemistry	2	2	10	14
	including Analysis				
3	Pharmacology	2	1	6	9
4	Pharmacy Practice	1	1	3	5
5	Pharmacognosy	1	1	4	6
	Grand Total	8	7	33 (Out of 33, 12 may be B.Pharm with 3 yrs Experience)	48

B.Pharm / Pharm.D course: Part time faculty may be appointed for teaching first year -Biology / Maths / Environmental Science / Computer science subjects

M.Pharm course : Two Faculty members with M.Pharm qualification in concerned specialization with more than five years experience in teaching have to be appointed for each specialization.

Annexure - F

Affidavit

(an institution is required to submit duly notarized affidavit on 100 rupees stamp paper in a prescribed format)

Prescribed Format

1.	We, a	nd
	(Name of Principal) (N	ame of President / Secretary of Management)
	solemnly declare that salary is paid to	teaching faculty as per regulation (viii) of
	"Minimum Qualification for Teachers in Ph	armacy Institutions Regulations, 2014".
2.	We understand that if the information is for	ound false at a later date, the following actions
	may be initiated by the PCI against the Princ	cipal / Institution -
	a) Against the Principal	
	• under regulation (x) of the "Minin Institutions Regulations, 2014".	num Qualification for Teachers in Pharmacy
	b) Against the Institution	
	• u/s 13 of the Pharmacy Act, 1948 fo	r withdrawal of approval.
Name Secret	e of President / :etary	Name of Principal :
Design (Preside	gnation :ident / Secretary)	
Signat Secret	ature of President/ :etary	Signature of Principal :
		Date :
Date	i <u></u>	
Stamp	ıp	Stamp



Annexure- G

PHARMACY COUNCIL OF INDIA

(Constituted under the Pharmacy Act, 1948)

E-MAIL WEBSITE Telephone : registrar@pci.nic.in : www.pci.nic.in : 011-61299901 011-61299902 011-61299903 NBCC Centre, 3rd Floor, Plot No.2, Community Centre Maa Anandamai Marg Okhla Phase I NEW DELHI – 110 020

Circular

Ref.No. 14-163/2021-PCI 12730

То

All Institutions approved by PCI-

- u/s 12 of the Pharmacy Act, 1948.

- for conduct of course

Sub: Regarding designation, appointment, promotion etc. of faculty in pharmacy institutions - reg.

Sir/Madam,

With reference to the subject cited above, I am directed to state that 116th Central Council of the PCI in its meeting held on 29th July, 2022–

- a) decided that UGC's following Regulation and subsequent amendments from time to time shall be followed by pharmacy institutions with regard to designation, appointment, promotion etc. of faculty -
 - UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2010 and various amendments there to from time to time.
- b) It was further noted that UGC Regulations do not cover D.Pharm course. In view of it, there shall be separate Regulations with regard to "Minimum qualification for teachers in D.Pharm institutions" and in the meanwhile since Diploma in Pharmacy is after 10+2, hence for D.Pharm faculty, institutions may follow the B.Pharm regulations teachers norms for appointment and promotion.

Yours faithfully

(ARCHNA MUDGAL) Registrar-cum-Secretary

0 8 AUG 2022

Annexure H

Important Link related to PCI Portal

Label	Link
PCI Approval Handbook	
PCI website.(old)	https://www.pci.nic.in/
PCI website.(new)	https://pcionline.co.in/
PCI Application(DIGI- PHARMed NEW)	https://digipharm.pcionline.co.in/#/digipharmed
Institutions Registration	https://digipharm.pcionline.co.in/#/registration/Institute
Pharmacist Registration (Teacher/Student/Pharmacist)	https://digipharm.pcionline.co.in/#/registration/PRTS
Student Registration (Pharmacy Student only)	https://digipharm.pcionline.co.in/#/registration/Student
Organization Registration (Pharma Company/ Retails Shop/ Hospital/ CRO)	https://digipharm.pcionline.co.in/#/registration/Job%20Portal%20Manager
Technical Grievances	https://digipharm.pcionline.co.in/#/login-issue
PCI Job Portal	https://jobs.pcionline.co.in/

Important Circular

Implementation of Aadhaar Authentication by PCI-reg.

https://pcionline.co.in/wp-content/uploads/2023/12/14-264_circular_13122023.pdf



Sub.: Implementation of Aadhaar Authentication by PCI - reg.

Ref.: Health Ministry's Gazette Notification dated 23.11.2023

Sir/Madam

With reference to the subject cited above, it is informed that Health Ministry has authorized Pharmacy council of India (PCI) to perform Aadhaar Authentication on voluntary basis for the following purpose –

a) Authenticating the officials, faculty, and students on the portal.

b) For capturing attendance of the faculty through biometrics using Yes/No or /and e-KYC authentication.

It is honoring the Health Ministry's Gazette Notification dt. 23.11.2023 (Appendix – 1), PCI has a vision to implement the Aadhar authentication in the DIGI-PHARMed portal. With the integration of Aadhar services with "DIGI-PHARMed" Portal, PCI will step towards total digitization of registration/ enrollment services and ensure the authentication of end users such as Pharmacists/ Faculties/students/Pharmacy Institutions. This will also enhance users' satisfaction, promoting ease of doing/processing the registration process, productivity, and transparency in administrative functioning.

In view of the above, the Council is currently working on the process of integrating Aadhar Authentication for Faculties/Pharmacists/Students/Pharmacy Institutions, etc in the portal. In this regard, all Institutions are requested to fill the correct data in the SIF/PCI Portal as per Aadhar card details.

It is also informed that PCI will authenticate all data of Teachers, Pharmacists, and Students very soon after completion of the integration part. In case, any wrong information is provided or any failure of the authentication process is done, then strict action will be taken against the respective institution and the individual (Teacher/ Pharmacist/Student) and they will be legally prosecuted.

This is for your Information and necessary action.

Yours faithfully

(ANIL MITTAL) Registrar-cum- Secretary

APP -1

रजिस्ट्री सं. डी.एल.- 33004/99

REGD. No. D. L.-33004/99



सी.जी.-डी.एल.-अ.-24112023-250256 CG-DL-E-24112023-250256

असाधारण EXTRAORDINARY

भाग II--खण्ड 3--उप-खण्ड (ii) PART II-Section 3--Sub-section (ii)

प्राधिकार से प्रकाशित PUBLISHED BY AUTHORITY

सं. 4832]नई दिल्ली, शुक्रवार, नवम्बर 24, 2023/अग्रहायण 3, 1945No. 4832]NEW DELHI, FRIDAY, NOVEMBER 24, 2023/AGRAHAYANA 3, 1945

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

(स्वास्थ्य एवं परिवार कल्याण विभाग)

अधिसूचना

नई दिल्ली, 23 नवम्बर, 2023

का.आ. 5041(अ).—सुशासन के लिए आधार अधिप्रमाणन (सामाजिक कल्याण, नवचार जान) नियमावली, 2020 के नियम-5 के साथ पठित आधार (वित्तीय और अन्य सहायकियों, प्रसुविधाओ और सेवाओं का लक्षित परिदान) अधिनियम), 2016 (यथासंशोधित) की धारा 4 की उपधारा (4) के खंड (वी) के उप-खंड (ii) के अनुमरण में, भारतीय भेषजी परिपद को प्राधिकृत किये जाने के लिये केंद्र सरकार द्वारा स्वास्थ्य और परिवार कल्याण को अधिसूचित किया जाता है कि भारतीय भेषजी परिषद को स्वैच्छिक आधार पर निम्नलिखित <u>उद्देश्यों</u> की पूर्ति हेतु आधार प्रमाणीकरण निष्पादन की आज्ञा प्रदान की जाती है:

- पोर्टल पर अधिकारियों, संकाय और छात्रों को प्रमाणित करना;
- ii. हाँ/नहीं या/और ई-केवाईसी प्रमाणीकरण सुविधा का उपयोग करके वायोमेट्रिक्स के माध्यम से संकाय की उपस्थिति दर्ज करने के लिए:

फार्मेसी काउंसिल ऑफ इंडिया (पीसीआई) समय-समय पर यूआईडीएआई/केंद्र सरकार द्वारा निर्धारित आधार प्रमाणीकरण के उपयोग के संबंध में अधिनियम, नियमों, विनियमों या दिशानिर्देशों के प्रावधानों और निर्देशों का पालन करेगी।

[फ़ा. सं. जेड-28020/86/2023**-ए**एचएस]

डॉ. विपुल अग्रवाल, मंयुक्त सचिव

7334 GI/2023

MINISTRY OF HEALTH AND FAMILY WELFARE

(Department of Health and Family Welfare)

NOTIFICATION

New Delhi, the 23rd November, 2023

SO. 5041(E).—In pursuance of sub-clause (ii) of clause (b) of sub-section (4) of section 4 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (as amended) read with rule 5 of the Aadhaar Authentication for Good Governance (Social Welfare, Innovation, Knowledge) Rules, 2020, the Ministry of Health & Family Welfare, having been authorized by the Central Government, hereby notifies that Pharmacy Council of India (PCI) is allowed to perform Aadhaar authentication, on voluntary basis, for the following purposes:

- i. Authenticating the officials, faculty and students on the portal;
- ii. For capturing attendance of the faculty through biometrics using Yes/No or/and c-KYC authentication facility;

Pharmacy Council of India (PCI) shall adhere to the provisions of Act, Rules, Regulations or Guidelines made thereunder and directions with respect to use of Aadhaar authentication as laid down by the UIDAI/ Central Government from time to time.

[F. No. Z-28020/86/2023-AHS] Dr. VIPUL AGGARWAL, Jt. Seey.

2

Annexure-B



दूरभाष 011-61299900-03 इंग्लेस <u>registrar@pci.nic.ip</u>



PHARMACY COUNCIL OF INDIA (Statutory body under Ministry of Health & Family Welfare) Government of India NBCC Centre, 3nd Floor, Plot No. 2, Community Centre, Maa Anandmai Marg, Okhla, Phase-I, New Delhi-110020 Telephone No. 011-61299900-03 E-mail: registrar@pci.nic.in

1 4 DFC 2023

Ref. No. 14-56/2022-PCI (Approval Process for 2024-25 a.s.) 5538

APPROVAL PROCESS FOR ACADEMIC YEAR 2024-2025 FOR All PHARMACY INSTITUTIONS (Existing & New Institutions applying for the first time)

To all -

- a. The Pharmacy Institutions
- b. The Examining Authorities (Universities / Boards).
- c. The State Governments.
- Sub: Opening of PCI portal for all Pharmacy Institutions for consideration of approval for the 2024-2025 academic session.

Ref: PCI circular 14-56/2022-PCI (Approval Process for 2024-25 a.s.)/5528 dt. 14.12.2023

Sir/Madam

This is in continuation in Council's circular dt. 14.12.2023.

In this connection, it is informed that regarding-

Faculty Portal:

- 1. All faculties need to register again on the PCI new portal under the Pharmacist module. The link and screenshot are attached as **Appendix 1**
- 2. After registration, faculty will receive the user credential on their registered email ID.
- 3. After that faculty need to fill out and submit a pharmacist profile.
- 4. All faculty need to avail of service as faculty from the service module in their login, join, and fill in all faculty-related data.

Technical Grievances:

It is also informed that anyone facing technical issues kindly upload their queries on the grievances portal, which is available on the PCI Website. The link and screenshot are attached as Appendix 2

Yours faithfully

~1cm1-

(ANIL MITTAL) ~~ Registrar-cum-Secretary

Appendix-1

Link for Pharmacist(Teacher) registration	- https://digipharm.pcionline.co.in/#/registra	ation/PRTS
---	--	------------

Pharmacy Council Of India	
Already registered to State Pharmacy Council 💋 Profession :	
Salutation :	First Name :
Middle Name :	Last Name :
Mobile :	Email ID :
Pancard No. :	Please use official email address Aadhaar No. :
Upload Pancard : Choose File No file chosen	Upload Aadhaar : Choose File No file chosen
State Pharmacy Council:	State Pharmacy Council Number :
Upload State Pharmacy Council Certificate : Choose File No file chosen	Pharmacist Address :
0 B G 5 0 6	
Submit Cancel	

Login page link- <u>https://digipharm.pcionline.co.in/#/login</u>

Sign in o access PCI Home	WORLD
	HEALTH TANK
3H-P-23-134	
•••••	
I'm not a robot	-111
reCAPTCHA Prince "Terma	Welcome to PCI
Login	A Statutory Body under Ministry of Health & Family Welfare
Login Issue?	rieatri & ranny wenare
Or	
DIGI-PHARMed (Registration)	

Appendix-2

Link for Technical Grievance Portal- https://digipharm.pcionline.co.in/#/login-issue

nstitution Name *	Email Id *	
PCI Code *	Alternate Email	
Phone Number *	Issue Type *	
Upload screenshot of the issue	Description	
Choose File No file chosen		
		li l



ANNEXURE- C

Institutions are informed to be ready with the <u>latest and valid documents</u> of the followings in pdf file for filling up the SIF:

- 1. Latest PCI Approval letter of previous year (For existing Institutions)
- 2. Society Registration documents.
- 3. Office order/ Notification/Circular showing the Institute is under Government (For Government Institute only)
- 4. Valid Pharmacists Registration documents of all teaching staff including Principal.
- 5. Appointment letter of Head of the Institutions/ Principal and all Faculties and staff.
- 6. Receipt of latest PERC payment issued by PCI
- 7. Accreditation documents of NAAC/NBA (If available)
- 8. Land document(s)
- 9. Approved Building plan
- 10. Certificate of single piece of land
- 11. Revenue receipt
- 12. Building ownership certificate
- 13. Building Fire safety certificate
- 14. Building completion Certificate
- 15. Building insurance certificate
- 16. Building safety certificate
- 17. Land/Building mortgage/loan documents (if applicable)
- 18. Certificate that no other courses are conducted in the same building
- 19. Professional tax/shop/establishment
- 20. Geo-tag photo of all
 - a) Inside and outside clearly showing the name of the rooms (Classrooms, Laboratories, Museum, computer lab etc.)
 - b) Whole building
 - c) All equipments
 - d) Amenities
- 21. Copy of latest electric bill
- 22. Constitutions/ MoA of the Society/Trust
- 23. Audited account statement of the Institute
- 24. Institute PAN/TAN card
- 25. GST Registration certificate
- 26. Latest Returns copy
- 27. Cancelled cheque of account where student fees are deposited and account where teacher's salary are paid.
- 28. Details of journal subscribed
- 29. Appointment letter of Librarian
- 30. CA certified GST paid bill for books and journals
- 31. CA certified GST paid bill for computer and printers
- 32. Consent of Examining Authority
- 33. No Objection of the State Government to start New Institution.
- 34. Constitutions of Anti- Discrimination Cell
- 35. Constitutions of Gender Sensitisation Cell

Pharmacy Council of India



- 36. Constitutions of Anti-ragging cell
- 37. Constitution of career guidance cell
- 38. Equipment/ Chemicals/ other consumables purchase bill.
- 39. Current time table

Pharmacy Council of India



https://jobs.pcionline.co.in/

Pharmacy Council of India